

Dispensing Factsheet: NHS stationery for community pharmacy obtainable from the PCSE portal

FORM	DESCRIPTION
HC1 Application Form	Low Income Scheme application form /Claim for Help with Health Costs
HC1(LP) Application Form	Low Income Scheme Application Form (Large Print)
HC1(SC) Application Form	Low Income Scheme application form Special Circumstances
HC12 Guide	A quick guide to help with health costs (including dental, charges and optical voucher values)
HC12LP Guide	A quick guide to help with health costs including charges and optical voucher values - (Large Print)
HC20 Guide	Paying NHS Prescription Charges
FP1010 Book	Peak Flow Meter Charts
FP92A Pad	Application for prescription charge exemption (medical)
FP9A Card	Summary of treatment card (male)
FP9B Card	Summary of Treatment Card (female)
FP95 Form	Application for certificate of prepayment of prescription charges
IPD Pack	Insulin Passport for Diabetics information booklet
Lithium Books Pack	Lithium Record Books - in addition to those in the packs
Lithium Alert Card Pack	Lithium Alert Card (Red) - In addition to those in the packs
Lithium Info Book Pack	Lithium Info Book - In addition to those in packs
Lithium Pack	Collation of Info Book, Record Book and Alert Card
MTB Book	Methotrexate Treatment Booklets
OAT Info Book	Information Book for oral anticoagulant patients- In addition to those in packs
OAT Alert Card	OAT Alert Card - card only
OAT Book	OAT Record Booklet- in addition to those in packs
OAT PACK	OATPACK collation of all 5 OAT products
PPAEXENV Envelope (RE26)	PPA Return Exemption manilla Envelope
RD1 Form	Patient Agreement /Consent Form (to sharing information for repeat dispensing)
RD2 Leaflet	Repeat Dispensing Patient Leaflet
STC Card	Steroid Treatment Card

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FP57 Form	Receipt and Refund form for patients claiming reimbursement for prescription charges. Note: that 1 unit is 100 pads of 10
FP10CDF Form	Controlled Drug Requisition form for use where the Controlled Drugs will be ordered from a community pharmacy/another practice. Requisitions not received on the new mandatory form after 30th November 2015 cannot be processed by the Pricing Authority. The new mandatory form can be obtained online from the Pricing Authority's website. They can be downloaded, completed online, printed and signed in wet ink.
FP10DT Token	EPS Release 2 Dispensing Token
FP10MDA-SS Form	Non-personalised blue Controlled Drug instalment form for use by all prescribers
FP10SS Form	Non-personalised green forms for use by all prescribers
Drug Tariff	Copies of the Drug Tariff are sent out every month to all pharmacy contractors in England. Some pharmacy teams find it useful to use the online version which can be accessed from the Pricing Authority's website.

Useful links:

- The portal can be accessed via the [PCSE](#) website: <http://pcse.england.nhs.uk/pharmacies/>
- A [step by step guide to ordering supplies](#) can also be found on the PCSE website. All supplies orders will be delivered by CitySprint, operating on planned daily routes on a weekly schedule.
- For further help or information, please visit their [FAQ](#) page: <http://pcse.england.nhs.uk/help/>
- Alternatively, you can contact PCSE by email at PCSE.enquiries@nhs.net or via their [website](#): <http://pcse.england.nhs.uk/contact/>
- If your enquiry is urgent, you can telephone the PCSE customer service centre on 0333 014 2884.