

PSNC Subcommittee Remits

PSNC's subcommittees have responsibility for advising on relevant policy issues and monitoring the performance of specific elements of the Committee's work. Most aspects of PSNC's work are allocated to a subcommittee, which will make recommendations to the main Committee. The subcommittees have limited authority to agree expenditure for activity to fulfil the Committee's annual plan.

Remit of the Funding & Contract subcommittee

1. Monitor the implementation of the funding elements of the Community Pharmacy Contractual Framework (CPCF);
2. Ensure contractor guidance on funding is robust and timely;
3. Ensure agreed funding is delivered for the CPCF;
4. Ensure changes in remuneration and reimbursement do not disadvantage contractors;
5. Ensure PSNC has reliable drug pricing information;
6. Keep the Cost of Service Inquiry and other evidential bases of CPCF funding under review;
7. Ensure practicality of financial aspects of CPCF services;
8. Evaluate the potential financial impact of initiatives generated by the Service Development subcommittee on national and local contracts;
9. Ensure that fair funding fully reflects all cost elements and risks;
10. Develop new models for remuneration and reimbursement and evaluate the use of alternative valuation models; and
11. Ensure all aspects of the CPCF and LPS contracts support contractor interests.

Remit of the LPC and Contractor Support subcommittee

1. Ensure PSNC provides appropriate support for contractors and LPCs;
2. Oversee PSNC's communications to contractors and LPCs, including media work;
3. Monitor LPC and contractor satisfaction with PSNC's services;
4. Develop programmes for providing training, conferences and other support services;
5. Support collaborative working with other bodies; and
6. Oversee local and national public affairs work, providing support for contractors and LPCs.

Remit of the Resource Development and Finance subcommittee

1. Consider and propose annual budgets and processes;
2. Ensure the provision of effective management information and monitor monthly performance;
3. Ensure effective control of PSNC finances;
4. Review policies for major areas of expenditure;
5. Establish and develop the human, financial, physical and systems resources to support the strategy and achieve the objectives of PSNC;
6. Develop an internal training and team-building programme for PSNC members and staff;
7. Develop income generation activity, to reduce dependence on levy income;
8. Ensure office space is adequate for staff; and
9. Understand and suggest development for PSNC's internal systems.

Remit of the Service Development subcommittee

1. Keep Community Pharmacy Contractual Framework (CPCF) services under review and identify opportunities for services to change categories (e.g. to become Essential services);
2. Monitor uptake of non-Essential services;
3. Identify and prioritise opportunities for new community pharmacy services commissioned nationally or locally;
4. Develop or oversee the development of service specifications and other materials to facilitate the commissioning of services;
5. Ensure community pharmacy IT supports service development.

Remit of the Legislation and Regulatory Affairs subcommittee

1. Monitor and advise on the legal and regulatory environment relevant to community pharmacy, seeking changes as appropriate;
2. Consider rural policy relevant to community pharmacy;
3. Monitor and advise on data protection issues;
4. Monitor and advise on the Pharmaceutical Services Regulations and Terms of Service, considering proposed changes and influencing future proposals;
5. Monitor and advise on other legal requirements affecting the provision of community pharmacy services; and
6. Advise on regulatory issues associated with commissioning and contracting.

Revised May 2018