

NHS stationery for community pharmacy

This guide highlights the NHS stationery that community pharmacy contractors can obtain from the PCSE portal.

Primary Care Support England (PCSE) provides administrative and support services to community pharmacies and other primary care providers on behalf of NHS England, including the distribution of NHS stationery. Community pharmacy contractors can order the majority of their NHS stationery, e.g. pre-printed FP10DT dispensing tokens or FP57 refund forms, using the PCSE Online portal. A full list of items available from PCSE is shown below.

FORM	DESCRIPTION
Drug Tariff	Copies of the Drug Tariff are sent out every month to all pharmacy contractors in England. Some pharmacy teams find it useful to use the online version which can be accessed from the Pricing Authority's website. (We have created a shortlink for quick access: psnc.org.uk/dt)
eRD	Electronic Repeat Dispensing promotional leaflets
FP57 Form	Receipt and Refund form for patients claiming reimbursement for prescription charges. Note: that 1 unit is 100 pads of 10
FP92A Pad	Application for prescription charge exemption (medical)
FP95 Form	Application for certificate of prepayment of prescription charges
FP1010 Book	Peak Flow Meter Charts
FP10DT Token	EPS Release 2 Dispensing Token
HC1 Application Form	Low Income Scheme application form /Claim for Help with Health Costs
HC1(LP) Application Form	Low Income Scheme Application Form (Large Print)
HC1(SC) Application Form	Low Income Scheme application form Special Circumstances
HC12 Guide	A quick guide to help with health costs (including dental, charges and optical voucher values)
HC12LP Guide	A quick guide to help with health costs including charges and optical voucher values - (Large Print)
HC20 Guide	Paying NHS Prescription Charges
IPD Pack	Insulin Passport for Diabetics information booklet
Lithium Alert Card Pack	Lithium Alert Card (Red) - In addition to those in the packs
Lithium Books Pack	Lithium Record Books - in addition to those in the packs
Lithium Info Book Pack	Lithium Info Book - In addition to those in packs
Lithium Pack	Collation of Info Book, Record Book and Alert Card
MTB	Methotrexate Treatment Booklets
OAT Alert Card	OAT Alert Card - card only
OAT Book	OAT Record Booklet- in addition to those in packs
OAT Info Book	Information Book for oral anticoagulant patients- In addition to those in packs
OAT PACK	OATPACK collation of all 5 OAT products
PPAEXENV (RE26) Envelope	PPA Return Exemption manila Envelope
STC Card	Steroid Treatment Card

Useful links:

- The portal can be accessed via the PCSE website: <http://pcse.england.nhs.uk/pharmacies/>
- A step by step guide to ordering supplies can also be found on the PSCE website: <http://pcse.england.nhs.uk/help/supplies/ordering-supplies/> All supplies orders will be delivered by CitySprint, operating on planned daily routes on a weekly schedule.
- For queries regarding the delivery of Drug Tariff's, please contact pcse.supplies-leeds@nhs.net
- For further help or information, please visit their FAQ page: <http://pcse.england.nhs.uk/help/>
- You can contact PCSE by email at PCSE.enquiries@nhs.net or via their website: <http://pcse.england.nhs.uk/contact/>
- If your enquiry is urgent, you can telephone the PCSE customer service centre: 0333 014 2884