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| < Insert name of pharmacy>  **Mapping risk register with worked examples** | | | | <Insert pharmacy logo> |
| Doc prepared by: | Doc approved by: | Date next review due: |  |  |
| Date prepared: | Date approved: | Date review takes place: |  |  |

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| ***About the use of this document and related resources****: This* [*data security*](http://psnc.org.uk/ds) *document assists the pharmacy’s aligment with the*[*Data Security and Protection Toolkit (DSPTK)*](http://psnc.org.uk/dsptk)*. Related pharmacy policies are at PSNC’s* [*data security templates webpage*](http://psnc.org.uk/dstemplates)*.* |

**Data Flow Risk Register – with worked examples**

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| **Describe the nature of the information flow between the pharmacy and the external organisation, e.g. data item, format, transfer method** | **Identify the type and risk level of breaches of confidentiality** | **Describe the measures taken to mitigate the risk of breaches in confidentiality of information that is passed between the pharmacy and the external organisation** |
| NHS BSA Prescription Services (the Pricing Authority) | | |
| *Paper prescriptions transferred by recorded delivery* | *Medium* | *Track and trace service used as required by the Drug Tariff* |
| GP | | |
| *Paper Repeat prescription requests and MUR forms carried by staff to the GP surgery* | *Low* | *Staff follow data transfer process* |
| Other community pharmacy | | |
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| Substance Misuse Centre | | |
| *Request for modification of prescriptions sent via Royal Mail to the Substance Misuse Centre* | *Medium* | *Prescriptions sent individually. Process agreed for the Centre to confirm receipt.* |
| Non medical prescribers | | |
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| NHS England local team | | |
| *Enhanced service forms faxed back to the local team* | *Low* | *Staff follow data transfer process including ensuring information sent to safe haven process. Patient identifiable information only shared where specifically requested by the local team for reimbursement claim purposes.* |
| Hospital Outpatient Dept. | | |
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| Lab | | |
| *Urine sample and patient details sent to lab for Chlamydia testing via private courier.* | *Medium* | *Staff follow data transfer process + confirm delivery with the testing lab. Patient has consented to the transfer to the lab. The contract with the courier company includes clauses linked to ensuring confidentiality.* |
| Care Home | | |
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| Patient/Carer | | |
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| Patient Medical Record (PMR) pharmacy system | | |
| *Electronic prescription information is partially transmitted through the PMR system* | *Low* | *An Electronic Prescription Service (EPS) Release 2 system assured by NHS Digital has been selected* |
| NHS Digital | | |
| *Electronic prescription information is partially transmitted through NHS Digital systems* | *Low* | *NHS Digital has measure in place to protect its national IT infrastructure* |
| Other | | |
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| Other | | |
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| *This data security document assists the pharmacy’s aligment with the Data Security and Protection Toolkit (DSPTK). Related pharmacy policies and more can be found at:*   * [*psnc.org.uk/ds*](http://psnc.org.uk/ds)*;* * [*psnc.org.uk/dsptk*](http://psnc.org.uk/dsptk)*; and* * [*psnc.org.uk/dstemplates*](https://psnc.org.uk/dstemplates)*.*   *Pharmacy contractors with queries about the original template or questions about DSPTK may contact* [*it@psnc.org.uk*](mailto:it@psnc.org.uk)*.*  *This document is based on a template updated during: Feb 2021* |