

Minutes of the Pharmaceutical Services Negotiating Committee meeting
at ETC. Venues, the Hatton, 51-53 Hatton Garden, London EC1N 8HN
on 28th November 2019

Present: Richard Bradley, Marc Donovan, Anil Sharma, Janice Perkins, Fin McCaul, David Broome, Mark Burdon, Ian Cubbin, Mark Griffiths, Jas Heer, Tricia Kennerley, Clare Kerr, Sunil Kochhar, Andrew Lane, Margaret MacRury, Fin McCaul, Has Modi, Lucy Morton-Channon, Garry Myers, Indrajit Patel, Umesh Patel, Jay Patel, Prakash Patel, Adrian Price, Stephen Thomas, Faisal Tuddy, Gary Warner, Sue Killen (Chair)

In Attendance: Simon Dukes, Alastair Buxton, Jack Cresswell, Mike Dent, Michael Digby, Gordon Hockey, Luvjit Kandula, Zoe Long, Suraj Shah, Gabriele Skieriute, Rob Thomas, Sarah Welbourne, Millie Withers

Item 1 – Welcome from Chair

1.1 The Chair welcomed everyone to the meeting.

Item 2 – Apologies for absence

2.1 Apologies for absence were received from Bharat Patel, Peter Cattee, Alice Hare, Sam Fisher, Prakash Patel and Sian Retallick.

Item 3 – Conflicts or declaration of interest

3.1 No new conflicts of interest were declared.

Item 4 – Minutes of the May meeting

4.1 The minutes of the Committee meeting which took place on 5th September 2019 were approved.

Item 5 – Matters Arising

5.1 There were no matter arising.

Item 6 - Chair's Report and Chief Executive's Report

6.1 The Chair firstly began with noting that this should be one of the last Committee meetings held at an external venue, as the ground floor refurbishments at Hosier Lane are due to start towards at the end of the year.

6.2 It was suggested by the Chair that in future the action points in the minutes should be clearly highlighted. She went on to discuss two actions from the September 2019 minutes, the first being an action point for Mike Dent which was drafting a letter to DHSC.

Mike Dent provided an update on this, as since then the decision had been made that there was not enough evidence to write to DHSC, however in yesterday's FunCon subcommittee meeting it was agreed that a letter outlining the shortfall and the need to receive money promptly will be sent to DHSC.

The second action point was for Zoe Long regarding the manifesto. Zoe gave a brief update and said that she had been liaising with the pharmacy groups. A pharmacy manifesto has been developed with the RPS and NPA and is available, along with resources to help pharmacies to engage with Parliamentary candidates, on a dedicated website.

- 6.3 The Chair highlighted just how much work has gone on since the last Committee meeting in September and went on to list a few: CPCF Roadshows; LPC Conference; Party Conference events with herself attending the Labour and Simon attending the Conservative event. The Chair had also started to attend a number of stakeholder meetings, the main ones being with Ed Waller and Keith Ridge which were both extremely positive; and lastly the 1:1 meetings with Committee Members, most of which have now been scheduled.
- 6.4 The Chair noted that the Community Pharmacist Consultation Service is up and running and with the upcoming crucial election and no certainty on Brexit, there are many hard issues for pharmacies to grapple with alongside the challenge of flat funding.
- 6.5 The Chief Executive firstly thanked Luvjit Kandula, who will be leaving at the end of the year, for her services in the past six months and wished her the best for her new role with Greater Manchester LPC. He also wished good luck to Rosie who will be going on maternity leave in January. He went on to thank the whole Committee for their ongoing support, especially during the CPCF Roadshows. Their input was valued by the Executive Team and by contractors. Good feedback on the Roadshows had been received from contractors.
- 6.6 The Chief Executive reminded the committee that Ed Waller and Keith Ridge were due to be the guest speakers at the meeting, however due to Purdah, they will now be speaking at the February 2020 meeting. We would instead use that time to discuss the 5-year CPCF Delivery Plan and PQS. Suggestions are welcomed for guest speakers in 2020 and the Chief Executive noted that Duncan Selbie and Duncan Rudkin have agreed to speak next year.

Indrajit Patel suggested that the CEOs of some of the national patient groups may make good guest speakers.

- 6.7 An email had been sent out to the Committee the previous morning with an update on the Independent Review of Contractor Representation and Support. Professor David Wright will be leading this, and this will be announced on 29th November 2019. Further communications will be going out this week. Professor Wright will be joining the LPC Chief Officer webinar which will be taking place on 4th December 2019 to answer any questions.

Item 8 – 5-year CPCF – Joint Delivery Plan

- 8.1 The Chief Executive introduced the draft delivery plan which covers all the elements of the five-year CPCF. The Negotiating Team has fed back on this and we will be putting some project management resource in place to help us with delivery. A further iteration of the plan will be discussed in February 2020.

Item 10 – The Pharmacy Quality Scheme (Confidential)

Item 11 - Subcommittee Feedback

- 11.1 LCS: Fin McCaul summarised the discussions and asked Committee Members to feed into the template document on LPC Member expenses.

Item 12 –Wash up and close