

Pharmaceutical Services Negotiating Committee
Minutes of the LPC and Contractor Support Subcommittee
held on Wednesday 27th November 2019
14 Hosier Lane, London, EC1A 9LQ

Members of LCS present: Sam Fisher (Chair), Fin McCaul, Lucy Morton-Channon, Indrajit Patel, Jay Patel and Umesh Patel.

In attendance: Luvjit Kandula, Simon Dukes, Sue Killen, Andrew Lane

Item 1 – Welcome from the Chair

The Chair thanked Luvjit Kandula for her support and contributions as this would be her last LCS sub-committee meeting.

Item 2 – Apologies for absence

2.1 Apologies were received from Alice Hare and Sian Retallick

Item 3 – Conflicts or Declarations of Interest

3.1 None were declared

Item 4 – Minutes of the last meeting

4.1 The minutes of the subcommittee meeting held on 4th September 2019 were agreed.

Item 5 – Actions and Matters Arising

5.1 There were no matters arising from the minutes that were not on the agenda for discussion.

Item 6 - LPC/PSNC Review – Confidential

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Item 7 – LPC Dashboard - open

7.1 The launch of the LPC dashboard will be postponed and revisited for rollout after the LPC/PSNC Independent Review is concluded to ensure it lands appropriately.

Action 4: Circulate the latest version of the LPC dashboard to the LCS sub-committee for info and update the steering group members on timing.

Item 8 – Primary Care Networks - open

8.1 LK provided a brief update on current progress, barriers, challenges and resources developed to support LPCs and contractors to meet the PQS PCN criterion.

8.2 SF requested general feedback from committee members on progress, best practice and challenges.

Action 5: GH has requested feedback from committee members on scenarios for inclusion in the Competition Law guidance being developed.

Comments and observations

- a) AL provided feedback on impact of ICS clinical lead appointments which can affect PCN engagement positively and negatively depending on the area.
- b) IP commented that communication and engagement skills of PCN leads will be an important factor in successful PCN engagement.
- c) FMc commented that building relationships as a foundation for future engagement is critical to successful PCN engagement.
- d) FMc also highlighted the workload and efforts of LPCs in supporting successful engagement with the PQS PCN criterion.
- e) SF commented that maintaining PCN leads in the network through PQS funding will be important to maintain credibility post 31st March 2020 when current PQS funding runs until.
- f) JP commented that having a clear communications strategy to mobilise PCN leads, share best practice and keep central oversight should be considered.
- g) SD commented on the challenges and potential workload for PCN leads considering the variability of the maturity of the PCN from a perspective of CP and the PCN itself. The committee will need to take this into consideration.
- h) FMc commented on the need for clarity on the continuation of the PCN lead role as soon as possible.

Item 9 - LPC Conference 2019

9.1 LPC feedback was reviewed which included a mid-morning session break, inclusion of break-out sessions in the morning and afternoon for LPCs and continued use of external speakers.

Action 6: LK to review 2019 attendee list and engage any non-attending LPCs.

Items 10/11 PQS and Flu Vaccination update – Confidential

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Item 12– Community Pharmacist Consultation Service – Open

12.1 This item was discussed at SDS committee which all LCS members could attend. No additional resources were requested.

Item 13 – Expenses Policy update

Action 7: LCS committee members are asked to provide feedback and comments to GH on the draft LPC Template Expenses and Day Allowance Policy.

Item 14 – Future LPC Training Days

14.1 The information in the agenda was noted.

Item 15 – Provider Companies

15.1 The information in the agenda was noted.

Item 16 - Any other business

16.1 None.

Summary of Action Points

Action 1	An update will be sent to all LPC members via the newsletter and the LPC news section
Action 2	Further FAQs will be developed by the independent Review steering group post the webinar on the 4 th December 2019. This will include communications, feedback loop and engagement through the Pharmacy press and CO gaggle mail
Action 3	Request LPC Regional representatives to cascade a key set of messages relating to the independent review to LPC members to improve engagement and awareness.
Action 4	Circulate the latest version of the LPC dashboard to the LCS sub-committee for info and update the steering group members on timing.
Action 5	GH has requested feedback from committee members on scenarios for inclusion in the Competition Law guidance being developed
Action 6	LK to review 2019 attendee list and engage any non-attending LPCs
Action 7	LCS committee members are asked to provide feedback and comments to GH on the draft LPC Template Expenses and Day Allowance Policy.