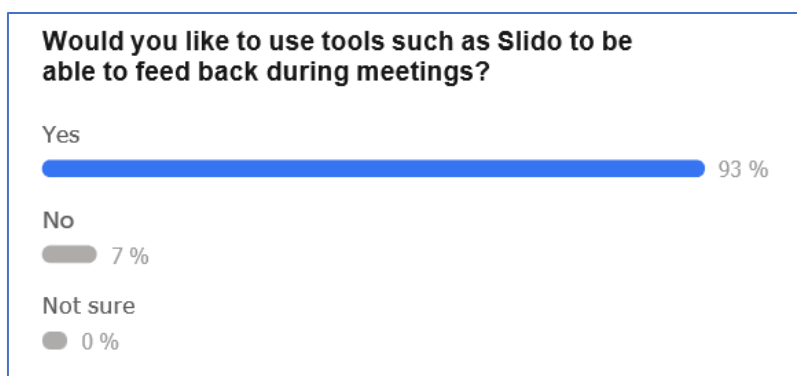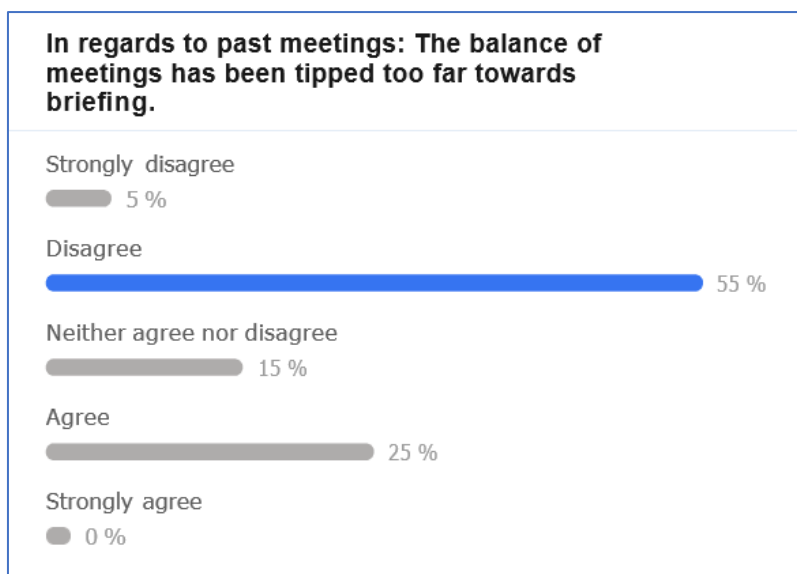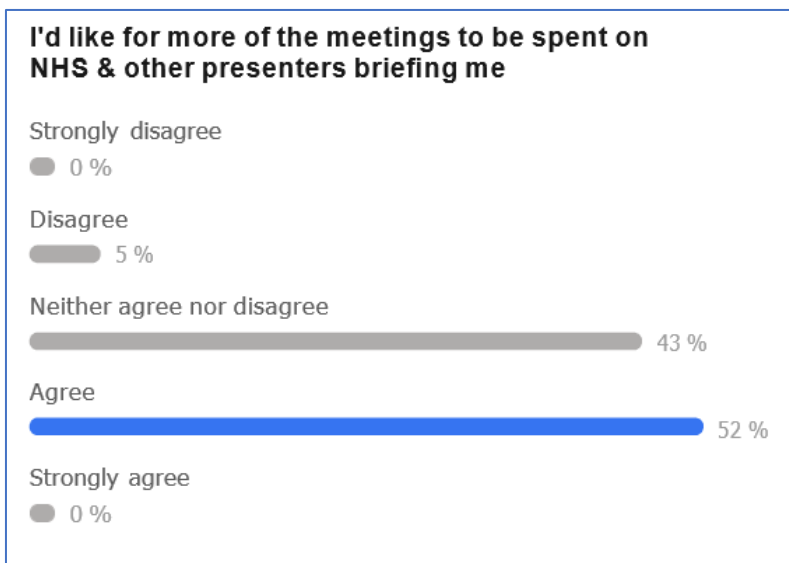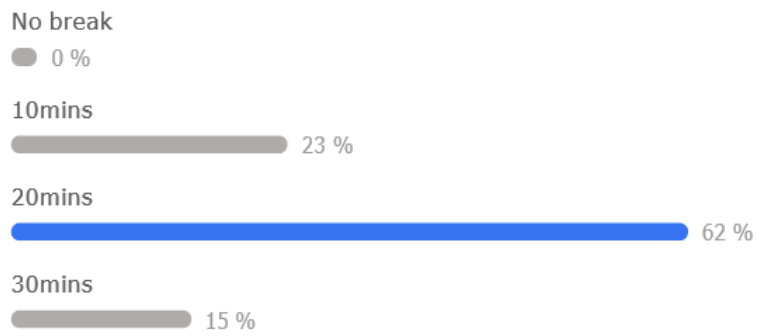# Community Pharmacy IT Group (CP ITG): meeting preferences survey results

**CP ITG meeting evaluation and planning**: The group considered how the structure and content of the group's meetings can be improved, to better help the group to carry out its workstreams and achieve its aims. It conducted some polls the results of which are set out below.

**I'd like for more of the meetings to be spent on NHS & other presenters briefing me**

Strongly disagree
0 %

Disagree
5 %

Neither agree nor disagree
43 %

Agree
52 %

Strongly agree
0 %

**In regards to past meetings: The balance of meetings has been tipped too far towards briefing.**

Strongly disagree
5 %

Disagree
55 %

Neither agree nor disagree
15 %

Agree
25 %

Strongly agree
0 %

**Would you like to use tools such as Slido to be able to feed back during meetings?**

Yes
93 %

No
7 %

Not sure
0 %

**What is your preferred duaration for the break?**

No break
0 %

10mins
23 %

20mins
62 %

30mins
15 %

---

**What is your preferred length for the main quarterly meetings in future? [incl break]**

90 minutes
0 %

2 hours
19 %

2 hours & 30mins
44 %

3 hours
31 %

3 hours & 30mins
6 %

---
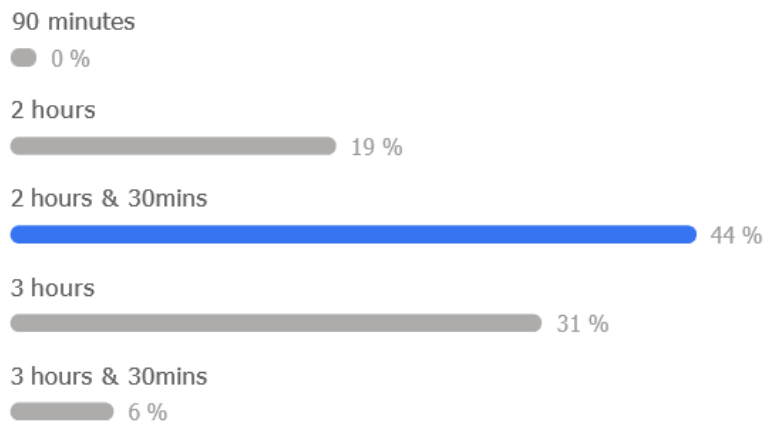
**How many breakout group sessions would you prefer per meeting?**

None
17 %

1
33 %

2
33 %

3
0 %

4 or more
17 %
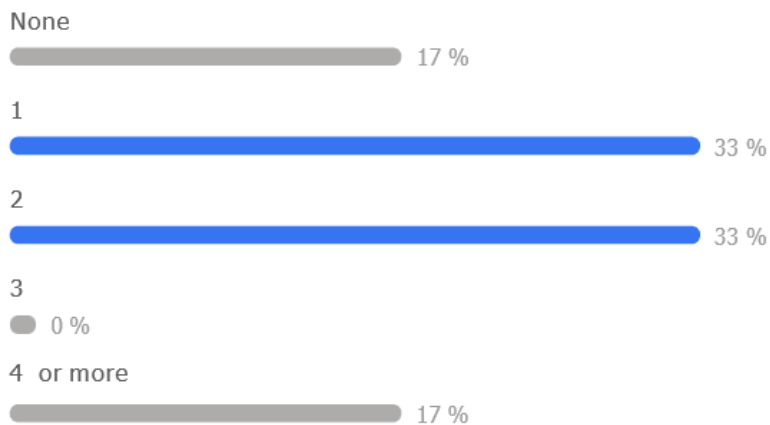
## I'd prefer to meet more frequently but for shorter CP ITG meetings

Strongly disagree

15 %

Disagree

38 %

Neither agree nor disagree

38 %

Agree

0 %

Strongly agree

8 %
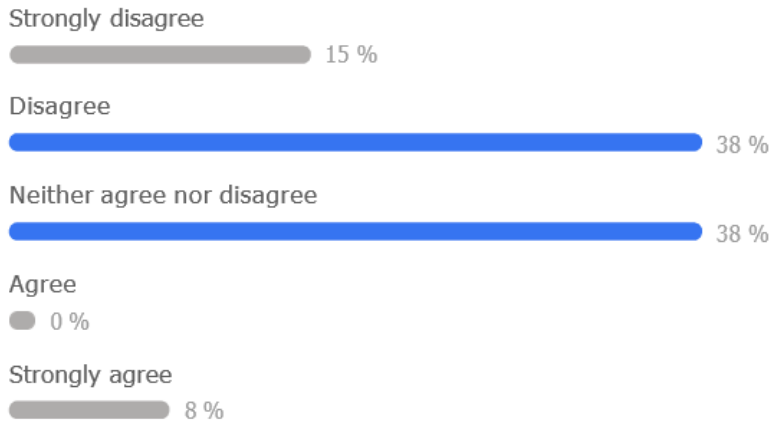
## Would you prefer for the group to meet remotely or face-to-face?

Remotely

73 %

Face-to-face

27 %
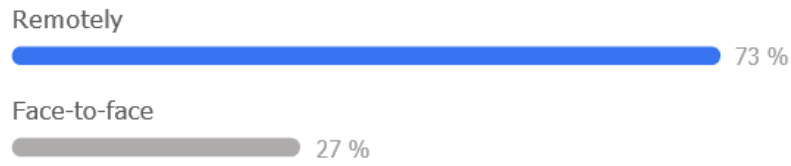
## Please rate: Did you feel free to contribute, or voice views?

Score: 4.7

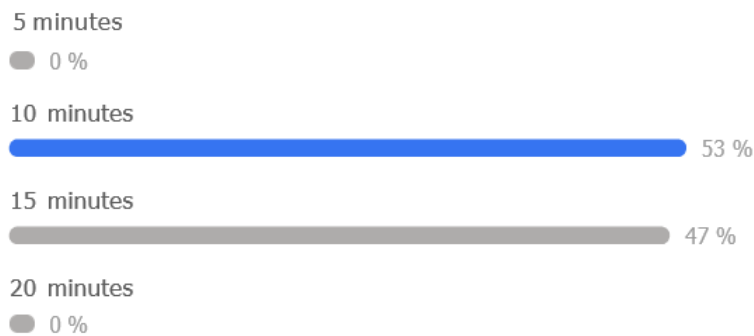| 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|
| 0% | 0% | 7% | 14% | 79% |
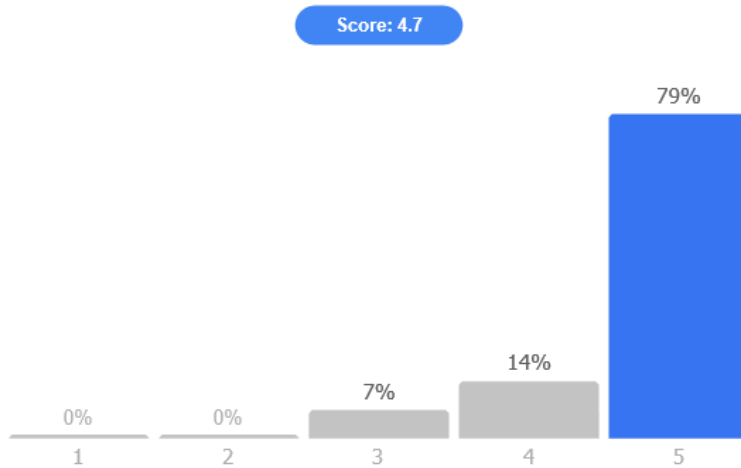
**How frequently should CP ITG's main quaterly meetings be face-to-face? (if at all) (subject to alignment with pandemic-related guidelines)**

I prefer that the main meetings are held remotely

25 %

One of the four meetings could be held face-to-face

50 %

Two of the four meetings could be held face-to-face

25 %

Three of the four meetings could be held face-to-face

0 %

All the four meetings could be held face-to-face

0 %

---
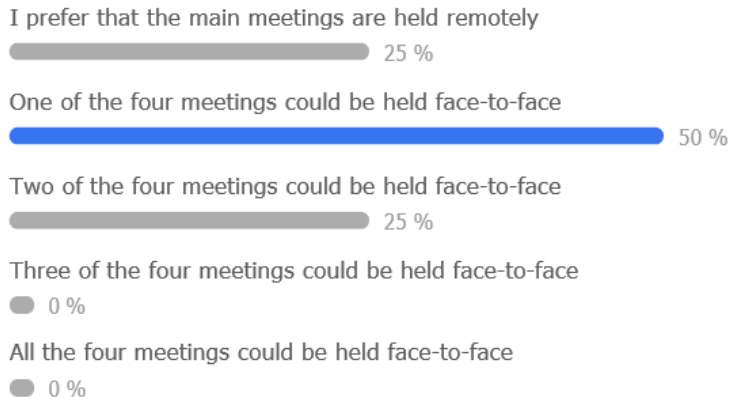
**Please rate: Was the agenda clear?**



0%    8%    15%    15%    62%

---
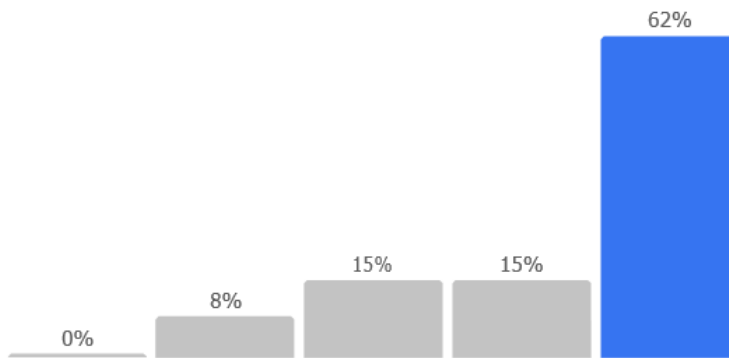
**Preferred duaration allowed for AOB**

5 minutes

0 %

10 minutes

53 %

15 minutes

47 %

20 minutes

0 %

**How would you like to engage with group work and objectives between the main quarterly meetings?**

- Emails and calls for important items Direct contact from members
- Emails - with clear objectives and timelines for responses
- Email
- Sub groups and working groups are great

**How can future meetings be improved?**

- More dissemination of information on upcoming initiatives from NHS and other bodies. Useful as a system supplier to know about things further in advance, and I'm sure pharmacy contractors would feel the same
- Plan our own IT future
- Review attendance
- I'm happy with the format and the way meetings are conducted.
- Always find them beneficial. Clear action summary and action log to make progress tracking easier
- More information on NHS services and NHS updates.
- Set a strategy and always refer to it and review it every six months
- I think the meetings are well run

**About CP ITG**: The Group was formed in 2017 by PSNC, NPA, RPS, CCA and AIMp. The meetings are attended by members representing the five organisations and representatives from pharmacy system suppliers, NHSBSA, NHS Digital, NHSE&I, and NHSX. Further information on the group can be found on the PSNC website.