

## **LPC and Contractor Support Subcommittee Agenda:**

### **26th July 2022**

1. Welcome from the Chair
2. Apologies for absence
3. Conflicts or declaration of interest
4. Actions and Matters Arising (**Appendix LCS 02/07/2022**)
5. Transforming Pharmacy Representation Programme – LPC Support (**Presentation**)
6. LPC Model Constitution Review (**Appendix LCS 03/07/2022**)
7. LPC Transformation Toolkit (**Presentation**)
8. LPC Conference September 2022 (**Discussion**)
9. LPC Chief Transformation Officer (**Appendix LCS 04/07/2022**) (**Confidential**)
10. Any other business

Subject	LCS Summary Action log
Date of meeting	26th July 2022
Committee/Subcommittee	LCS
Status	Public
Overview	Update on actions progressed since the last meeting
Proposed action(s)	For report
Author(s) of the paper	James Wood

Ref	Action description	Owner	Date Raised	Status	Commentary and progress notes
1 c/f	Explore co-hosting several digital events with Pharmacy Support this year.	JG/JW	2nd Feb 2022	In progress	Planning events in H2 2022/23
2 c/f	Review the ICS draft NHS ICS delegation agreement once it has been finalised	JW	2nd Feb 2022	Complete	
3	Schedule another LCS subcommittee meeting o to further discuss LPC implementation following the announcement of the vote result on the RSG proposal	JW	20th June 2022	Complete	
4	A plan of implementation actions for each PSNC subcommittee should be produced following the RSG vote	JW PSNC CEO	20th June 2022	Complete	
5	A key contact list will be produced for each system within the ICS early adopter areas, for LPCs to use as a template to let contractors know who to contact within their system.	JW	20th June 2022	In progress	Template being discussed with the early adopter LPC ICS working group
6	Publish future notes from the fortnightly meetings of the PSNC and LPC ICS early adopter working group	JG/JW	20th June 2022	Complete	
7	Scope LPC employment law and HR support offer with Clyde & Co, to prepare for LPC transformation toolkit	JW	20th June 2022	Complete	

Subject	Model LPC Constitution Review
Date of meeting	26th July 2022
Committee/Subcommittee	LCS
Status	Public
Overview	Overview of the process to update the model LPC constitution
Proposed action(s)	Input from LCS members to support initial redrafting
Author(s) of the paper	James Wood

## Updating the model LPC constitution

1. Revisions will need to be in line with the RSG proposals for tighter scope, governance updates and changes in the NHS.
2. The RSG proposals committed to several conditions for LPCs when signing up to a new model LPCs constitution, that as part of signing up to the new model constitution and to be able to benefit from centrally provided services as well as access the Chief Officers forum and the national forum of LPC representatives, LPCs in future will need to:
  - a. Agree that payment to PSNC is automatic and visible to contractors
  - b. Meet revised levy contributions
  - c. Adopt the wider governance framework
  - d. Opt-in to use the standard HR and finance practices offered to LPC
3. Initial comments from LPCs have been invited by Thursday 4th August via Microsoft Forms and LCS subcommittee is asked the same questions:
  - any changes to the LPC model constitution that you would like to see?
  - any niggles and irritations that you have noticed in recent years?
  - any improvements you want to be included or have included in your constitution?

## Next Steps

Initial redrafting by mid-August and further iterative development working with LPCs before publication of near final drafts ahead of LPC conference in September.