



Checklist: Implementing the LFD service

This checklist details the actions pharmacy owners need to undertake to prepare to provide the NHS Lateral flow device tests supply service for patients potentially eligible for COVID-19 treatments service (the LFD service).

Further information and resources can be found at cpe.org.uk/lfid.

	Activity	By whom?	By when?	Completed
1.	Read the service specification and the FAQs on the Community Pharmacy England website (cpe.org.uk/lfidfaqs) so that you understand the service requirements.			<input type="checkbox"/>
2.	Develop a Standard Operating Procedure (SOP) for the service. A template SOP is available to use as a starting point at cpe.org.uk/lfid .			<input type="checkbox"/>
3.	Brief all staff on the service. A pharmacy team introductory briefing sheet is available at cpe.org.uk/lfid . Ensure all staff that will undertake parts of the service are familiar with and will apply relevant sections of the SOP.			<input type="checkbox"/>
4.	Review your existing stock of LFD test kits or place an order for an appropriate number of them from your usual wholesaler; remember that for this service patients should be supplied with one box of 5 LFD tests (other pack sizes should not be supplied).			<input type="checkbox"/>
5.	Complete the Manage Your Service (MYS) portal declaration to sign-up to provide the service (seeking approval from head office, if applicable).			<input type="checkbox"/>
6.	Update NHS Profile Manager to show that your pharmacy provides this service.			<input type="checkbox"/>



7.	Print out copies of any resources and paper records you will use when providing the service. Template forms and resources are available at cpe.org.uk/lfid .			<input type="checkbox"/>
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If you have any queries or require more information, please contact:

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