

Notes for completing the nomination form for candidates and supporting electors

1. The candidate must be supported by six nominating Independent pharmacy owners in the region. This means that the nomination form must be signed by or on behalf of six supporting electors/voters in the region.
2. Independent pharmacy owners are those who own no more than nine NHS pharmacies in England and are not members of the Independent Pharmacies Association.
3. Where the nominating Independent pharmacy owner is a body corporate, the person signing should be a director or the company secretary, as recorded at Companies House. If the person signing is not a director or the company secretary, there should be a letter accompanying the nomination from a director or the company secretary, authorising the person who has signed the nomination to do so. Company searches will be carried out to verify details, so if a director is not yet included in records at Companies House, please provide a copy of the formal Board minute, signed by the company secretary or a director, that confirms the appointment.
4. The six nominating Independent pharmacy owners must be different (i.e. a contractor with two pharmacies cannot sign twice on the same form).
5. Candidates for election may use the online nomination portal. If a candidate cannot use the online nomination portal, the nomination form may be emailed to the Returning Officers.
6. If a nomination is received which does not include all the particulars shown on the official form/online nomination portal, this will not be accepted as a valid nomination.
7. Nomination forms must be submitted on the nomination portal **no later than 12 noon (midday), Tuesday, 2nd June 2026.**
8. Any nomination form not meeting the above requirements will be invalid and will be disqualified.
9. Nomination forms are also available on the CPE elections page of the CPE website.

Community Pharmacy England (CPE)
**Nomination form for CPE Regional Representative
for the East and North Midlands Region – mid-term election**

Candidate's full name: Address of one pharmacy owned by the candidate in the Region: Correspondence Address (email address): Telephone number: GPhC Registration Number: LPC:	
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Declaration by the Candidate

I confirm that I am/do:

[delete as appropriate]

- an independent pharmacy owner (sole trader)
- a partner of a partnership that owns an NHS pharmacy in the region
- a director and substantial shareholder (Through shares held by myself or my immediate family i.e. parents, spouse or children) of a company that owns an NHS pharmacy in the region. (The latest annual return and other information publicly available at Companies House will be examined to verify directorships and shareholdings.) If the shareholding is not held individually, but through immediate family members, please notify the Returning Officers of the family members, who are shareholders, and their relationship to the candidate. If the last annual return to Companies House is out of date, then please notify the Returning Officer of the current status of directors and shareholdings.
- a member of the Local Pharmaceutical Committee.
- not have substantial ownership (either personally or through my immediate family, i.e. spouse, parents or children) in a pharmacy business or businesses owning more than 9 NHS pharmacy premises in England.
- not a member of the Independent Pharmacies Association.

I accept the nomination and will provide a written policy statement if there is a ballot in the region. If elected, I agree to serve on CPE as a regional representative for the East and North Midlands region and undertake to be bound and adhere to CPE's governance policy.

Signature of Candidate _____ **Date** _____

This nomination form, **including the signed support of six nominating independent pharmacy owners**, duly completed, must be uploaded to the online nomination portal or via email to elections@cpe.org.uk **by midday (12 noon) on Tuesday, 2nd June 2026**

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