Minutes of the Service Development Subcommittee meeting held 7.30-9.30pm on 24th September 2026 on Microsoft Teams

Present: Fin McCaul (Chair), Phil Day (Vice-Chair), Sami Hanna, Beran Patel, Mayank Patel

In attendance: Jas Heer, Peter Cattee, Adrian Price, Has Modi, Dervis Gurol, Rahul Sharda, Ian Strachan, Sukhi Basra, Anil Sharma, Alastair Buxton, Rosie Taylor, David Onuoha, Janet Morrison, James Davies, James Wood

Item 1 – Welcome from Chair

1.1 The Chair opened the meeting and welcomed attendees.

Item 2 – Apologies for absence

2.1 Apologies for absence were received from Jay Patel, Prakash Patel and Faisal Tuddy.

Item 3 – Conflicts or declarations of interest

3.1 No new conflicts or declarations of interest were raised.

Item 4 – Minutes of the previous meetings and matters arising

4.1 The minutes of the subcommittee meeting held on 16th September 2026 were approved.

Item 5 – Contract reform discussion topic 1

5.1 The subcommittee had confidential discussions on the documentation that the Department of Health and Social Care (DHSC) had shared on contract reform.

Item 6 – Contract reform discussion topic 2

6.1 The subcommittee had confidential discussions on the documentation that DHSC had shared on contract reform.

Item 7 - Contract reform discussion topic 3

7.1 The subcommittee had confidential discussions on the documentation that DHSC had

shared on contract reform.

Item 8 - Drug Safety Update: antidepressants

8.1 This was a matter of report. Fin McCaul asked if there was any update on if pharmacies would be asked to hand out the antidepressant warning cards. Rosie Taylor advised that she had fed back comments on the Drug Safety Update and asked to be updated on when a decision was made about the cards but had not yet had a response. She advised she would update the subcommittee when she heard back from MHRA on this matter.

Item 9 – Any other business

9.1 A discussion was had on RAVS and whether a paper data capture form for flu and COVID-19 vaccinations would be helpful, similar to what was produced for the MenB Vaccination Service.

9.2 Concern was raised about RAVS being the clinical record for the service and access to patient records not being possible at a later date. The RAVS user guide explains how to access a record of a patient's vaccination in RAVS at a later date.